

CIRCULAR 056-19

March 29, 2019

**LAUNCH OF THE REGULATORY DIVISION'S
PARTICIPANT PORTAL - EXTENSION OF THE INTEGRATION PERIOD**

On February 11, the Regulatory Division (the "Division") announced the launch of the Participant Portal (the "Portal"). The Portal will allow participants to electronically submit approval and transfer requests for approved persons, uniform termination notices (UTNs), approval and transfer requests for MX-ID identifiers, notices of non-compliance (Gatekeeper), corrections to the identification of orders and secure transfer of documents between the Division and participants.

The Division had wished to complete the integration no later than March 31, 2019. Since the publication of the circular, the Division has e-mailed each participant to collect a list of their mandatory contacts for the Portal, particularly to provide access to the Portal. To date, some approved participants have not yet responded to the Division.

In order to promote a harmonious integration of the new tool, the Division is extending the integration period of the Portal, which must be completed **no later than June 30, 2019**.

To help participants use the Portal, a user guide and webinar trainings are now available on the Division's website in the [web portal](#) section. Please note that as of today, webinars are available in English only. French versions will soon be available.

IMPORTANT REMINDER

Each participant must have completed the migration to the Portal **no later than June 30, 2019**. After this date, for all available forms, only requests submitted to the Division via the Portal will be processed.

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