

# REQUEST FOR PROPOSAL

Extended Hours: Market Making of S&P/TSX 60 Index  
Standard Futures (SXF®)



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## Introduction and Purpose of the Request for Proposal

Bourse de Montréal Inc. (the “**Bourse**”) is inviting all approved participants/foreign approved participants or clients of approved participants/foreign approved participants with direct electronic access to the Bourse who are interested in the new market making program described herein (the “**Market Making Program**”) to submit a proposal outlining their abilities and commitment towards the market making of the Bourse’s S&P/TSX 60 Index Standard Futures (SXF) during the extended trading hours period from 2:00 am ET to 6:00 am ET (a “**Proposal**”).

## Background

Listed in 1999, the S&P/TSX 60 Index Standard Futures (SXF) has developed into one of the Bourse’s flagship products trading an average of more than 24 000 contracts per day in 2017.

As announced in technical notice 18-017 published on the Bourse’s website on October 24<sup>th</sup> 2018, in Q1 2019, the Bourse plans to extend the trading hours of its index futures (including the SXF) by opening the trading on such products at 2:00 am ET rather than 6:00 am ET. Consequently, the Bourse will be implementing an Extended Hours Market Making Program on the SXF over the 2:00 am ET to 6:00 am ET trading period (the “**Market Making period**”), with the ultimate goal to foster and promote market liquidity during non-domestic trading hours.

## Program

### Description of the new Market Making Program

As part of its continued effort, the Bourse will proceed, if the responses submitted are satisfactory, with the selection of up to three (3) market makers (the “**Market Makers**”) who will quote the Designated Contracts.

### Eligibility and Selection Criteria

All approved participants and foreign approved participants or clients of approved participants and foreign approved participants of the Bourse are eligible to be appointed as a Market Maker.

The Bourse will consider the criteria listed in article [6395 of its Rules](#) in selecting Market Makers, including:

- **Technology:** Automation capabilities which can be deployed to support efficient market making activities.
- **Knowledge:** Market Makers will be required to have the necessary skills and experience for the market making of fixed income products.
- **Compliance with rules:** Only approved participants and foreign approved participants or client of approved participants and foreign approved participants in good standing and in compliance with the Rules and Procedures of the Bourse will be considered.

### Incentives

Incentives shall be paid monthly, subject to the Market Maker fulfilling the obligations contained in the Market Making Agreement signed with the Bourse.

### Transaction and Clearing Fee Waivers

The Market Makers shall be eligible for fee waivers comprising transaction fees and clearing fees with respect to market making transactions occurring during the entire early session (2:00 AM – 9:15 AM). The fee waivers shall remain in effect for the duration of the Market Making Program.

### Fixed Compensation

The Bourse will also grant a fixed compensation of \$50,000 per year, referred to as the stipend, to the selected Market Makers, paid on a monthly basis for a period of one (1) year.

### Duration of the Program

The duration of the Program will be one (1) year. Market Makers will be required to sign a standard Market Making Agreement for a fixed one-year term with the Bourse.

### Designated Contracts

S&P/TSX 60 Index Standard Futures (SXF).

### Market Making Requirements

Market Makers will be required to post markets at the contracted minimum size and maximum spread (or better) for a predefined percentage of time during the Market Making Period. The agreement may also include other quantitative and/or qualitative requirements.

### Monitoring of Performance

The Bourse will be monitoring the Market Makers' order book activity to determine compliance with the obligations set forth in the Market Making Agreement. The Bourse shall be solely responsible for the monitoring of Market Makers' compliance with the Market Making Program obligations and the calculation of the corresponding incentives in accordance with the terms of the Market Making Agreement.

### Application Process

To respond to this Request for Proposals ("RFP"), please provide a Proposal addressing the requirements and selection criteria outlined above. All Proposals should be submitted to one of the contact people indicated below by no later than 5:00 pm ET on November 26, 2018.

### Contact

For any question or information, including confidential details regarding the market making requirements and/or incentives, please contact:

Gladys Karam  
Director, Equity Derivatives  
Phone: 514-871-7880 | Email: [Gladys.karam@tmx.com](mailto:Gladys.karam@tmx.com)

### Timeframe

|                   |   |
|-------------------|---|
| October 29, 2018  | Distribution of RFP                                   |
| November 26, 2018 | Deadline for delivery of Proposals to the Bourse      |
| December 7, 2018  | Notification of selected Market Makers                |
| January 21, 2019  | Deadline for signature of the Market Making Agreement |

### Market Maker Application

The Bourse will evaluate Proposals based on the requirements and selection criteria described in this RFP. All Proposals should include a filled out Market Maker Application attached (page 7).

### Confidentiality

All documents submitted by respondents and the information contained in the Proposals shall be treated as confidential by the Bourse.

### Evaluation

The objective of the evaluation process is to identify the Proposals that, in the discretion and assessment of the Bourse, most effectively meet the requirements and selection criteria provided for in this RFP. Any additional information provided by the respondents will also be considered if it is deemed to be the most beneficial to the Bourse’s market participants.

## General Terms and Conditions

1. The Market Making Program is subject to the Rules and Procedures of the Bourse and in the event of an inconsistency between the Market Making Program and the Rules and Procedures of the Bourse, the latter shall prevail. However, where a term of the Market Making Program is more specific than or supplement the Rules and Procedures, such more specific or supplementary term will apply.
2. The issuance of this RFP shall not cause any express or implied commitment or undertaking on the part of the Bourse and the Bourse is under no obligation or commitment, whatsoever, to accept any Proposal, select Market Maker(s) or implement the Program. The Bourse may cancel, amend or withdraw, at its own discretion, this RFP without prior notice. All decisions will be made by the Bourse at its sole discretion, including regarding the selection of Market Maker(s), and shall be final and binding.
3. All decisions will be made by the Bourse at its sole discretion, including regarding the selection of Market Maker(s), and shall be final and binding.
4. The Bourse shall not be liable for any fees, costs or expenses incurred by the respondent resulting from this RFP or any other request.
5. Proposals received after the deadline for Proposal submissions will only be accepted at the discretion of the Bourse.
6. All Proposals shall be binding for a period of 30 days following the deadline for Proposal submissions. Should a respondent wish to alter or amend a Proposal, it shall withdraw its original Proposal by delivering written notice via email to the contact person listed above, and submit a new Proposal prior to the deadline for Proposal submissions. The respondent may revoke its Proposal at any time prior to the deadline for Proposal submissions by delivering written notice via email to the contact person listed above.
7. The selected Market Maker(s) will be required to sign the same standard Market Making Agreement with the Bourse prior to being admitted into the Program. No incentives may be earned before the binding standard Market Making Agreement has been signed by the Bourse and the selected Market Maker(s).
8. The selected Market Maker(s) will be required to, directly or through their clearing member (responsible for the allocation process), set up a sub-account that can be recognized by the Bourse, and will also set up a Multi-Purpose sub-account (i.e. client netted account) at the Canadian Derivatives Clearing Corporation (CDCC).
9. If selected, the Market Maker consents to the disclosure of their status as a market maker on the Designated Contracts in any marketing efforts the Bourse deems appropriate, including, but are not limited to, the Bourse's website.
10. The Bourse reserves the right to terminate the Market Making Agreement or modify the Market Making Program upon 30-day written notice to the Market Maker(s).
11. The Bourse reserves the right to replace or appoint additional Market Maker(s) in instances including, but not limited to, where a Market Maker fails to fulfil the obligations set forth in the Market Making Agreement. The replacement or addition of a new Market Maker is at the sole discretion of the Bourse, and can be completed by selecting a Market Maker that originally submitted a Proposal or by re-opening this RFP. The Bourse reserve the right to change the terms of this RFP or to reopen it after the deadline for Proposal submissions without prior notice.

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## Market Maker Application

| Conditions for Applying for Market Maker Status   |
|---|
| <p><i>Applicants shall meet the criteria listed in article 6395 of the Rules of the Bourse, including:</i></p> <ol style="list-style-type: none"> <li>1. <i>Have adequate financial capital to support Market Making obligations;</i></li> <li>2. <i>A history of compliance with the regulation of the Bourse;</i></li> <li>3. <i>A reliable trading infrastructure, risk management system and technology to support electronic trading;</i></li> <li>4. <i>Experience with trading similar derivative instruments;</i></li> <li>5. <i>Willingness to promote the Bourse as a market place;</i></li> <li>6. <i>Willingness to sign a market making agreement;</i></li> <li>7. <i>Any other factor deemed relevant by the Bourse.</i></li> </ol> <p><i>Additional criteria for client market makers:</i></p> <ol style="list-style-type: none"> <li>1. <i>Client agrees to be subject to the jurisdiction of the Bourse's Regulatory Division with respect to its trading activity and conduct as a market maker during the term of the market making assignment;</i></li> <li>2. <i>Client must obtain the acknowledgment of the approved participant providing it with electronic access.</i></li> </ol> |

| General Information   |
|---|
| <p>Firm name:</p> <p>Address:</p> <p>Firm Division:</p> <p>Authorized Contact name:</p> <p>Title:</p> <p>Phone:</p> <p>Email:</p> |
| Market Making status  |
| <p>AP/FAP <input type="checkbox"/></p> <p>Client of an AP/FAP <input type="checkbox"/></p>  |

| Designated Contracts (category & specific contracts)                               |                          |             |
|--|--------------------------|-------------|
| Equity and ETF Options   | <input type="checkbox"/> | _____       |
| Index Options  | <input type="checkbox"/> | _____       |
| Currency Options   | <input type="checkbox"/> | _____       |
| Index Futures  | <input type="checkbox"/> | _____       |
| Share Futures  | <input type="checkbox"/> | _____       |
| Interest Rate Futures  | <input type="checkbox"/> | _____       |
| Bond Futures   | <input type="checkbox"/> | _____       |
| Interest Rate Options on Futures   | <input type="checkbox"/> | _____       |
| Bond Options on Futures  | <input type="checkbox"/> | _____       |
| Market Making Capital  |                          |             |
| \$ _____   |                          | As of Date: |
| Other Exchange and SRO memberships   |                          |             |
|  |                          |             |
| Information on Technology  |                          |             |
| Description of Automation Capabilities & Technology Supporting Electronic Trading: |                          |             |
|  |                          |             |
| Trading Tools/Infrastructure:  |                          |             |
|  |                          |             |
| Name of Independent Software Vendors (ISVs):                                       |                          |             |
|  |                          |             |
| Description of Access to Contract's Underlying Market :                            |                          |             |
|  |                          |             |
| Description of Risk Management Tools:  |                          |             |
|  |                          |             |



|   |                              |
|---|------------------------------|
| Additional Safeguards (if applicable):  | N/A <input type="checkbox"/> |
| Market Making Experience  |                              |
| <p>Number of years market making similar contracts:</p> <p>Number of years trading similar contracts :</p> <p>Description of experience (products, venues):</p> |                              |
| Acknowledgment and Signature  |                              |
| <p>The Applicant attests the information provided is complete and accurate.</p> <p>Signature of Authorized Contact:</p> <p>Date:</p>                            |                              |

| COMMITMENT TO DESIGNATED CONTRACTS |            |            |
|------------------------------------|------------|------------|
| Contracts                          | Size       | Spread     |
|                                    | Commitment | Commitment |
| SXF                                |            |            |

What are the advantages (if any) of your market making abilities over other firms? Please elaborate.

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